

GENERAL SERVICES ADMINISTRATION



Washington 25, D.C.

APR 8 1963

Honorable John A. McCone
Director, Central Intelligence Agency
Washington 25, D. C.

Dear Mr. McCone:

A small working committee, known as the Federal Committee for Security Equipment was activated informally on October 28, 1953 to serve in an advisory capacity to the General Services Administration in the development of specifications for security equipment. As a direct result of that committee's efforts, the GSA Federal Supply Schedule now offers the best security cabinets available. However, design changes and development of new security systems, together with techniques devised to render them ineffective, will require the efforts of an interagency committee on a continuing basis to ensure a level of protection commensurate with current security requirements. Accordingly, an Interagency Advisory Committee on Security Equipment has been formally established to discharge this function.

The purpose of the committee is to assist GSA in developing and maintaining specifications, standards, and test requirements for security equipment, including security filing cabinets, alarm systems, document destruction equipment, and related items, and to evaluate results of inspections and tests of such equipment. The activities of the committee will be performed under the direction of the Commissioner, Federal Supply Service. The Director, Standardization Division, FSS, has been designated to serve as chairman of the committee. In addition to the Central Intelligence Agency the following other departments and agencies having a primary concern in this program are being invited to name a representative:

Department of State
Department of Justice
Department of Commerce
Department of Defense
Atomic Energy Commission
National Aeronautics and Space Administration
Federal Aviation Agency
United States Information Agency

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GSA

In the event the responsibilities of other agencies so indicate, they will be invited to serve as members of the committee.

STAT Mr. [] Physical Security Division, has served with distinction as the representative of your agency on the Federal Committee for Security Equipment. We appreciate the contribution which he has made to the national defense and feel it would be of mutual benefit to have a person of this same high caliber on the new committee.

We would appreciate your designating a representative and alternate with clearance at the "Secret" level to serve on this committee.

Sincerely yours,

BERNARD L. BOUTIN
Administrator /

Enclosure

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23 APR 1963

Honorable Bernard L. *Hand* Boutin
 Administrator, General Services Administration
 Washington 25, D. C.

Dear Mr. Boutin:

Thank you for your letter of 8 April 1963 to Mr. McCone inviting us to designate someone to represent this Agency on the Interagency Advisory Committee on Security Equipment.

We appreciate your expression of confidence in Mr. [] and the compliments you have paid to him for his service with the Federal Committee on Security Equipment. I am particularly pleased, therefore, to designate him as the principal representative of this Agency to serve on the new Interagency Advisory Committee. Mr. [] will serve as our alternate representative. Both of these men are cleared through "Top Secret."

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The opportunity to participate in this very worthwhile activity is appreciated.

Sincerely,

LS/
 L. K. White
 Deputy Director
 (Support)

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